

Dear Parents,

Parents' Evenings: Online Appointment Booking

On Tuesday 11th and Wednesday 12th October you have the opportunity to come into school to discuss your child's work and progress with their class teacher. In that meeting you will receive information about your child's current attainment in English and Maths, their behaviour in class and around school and their most up to date attendance percentage.

To make an appointment please log in to your Arbor account where you can access the appointment times available.

The booking system will open on Monday 3rd October at 8.00am and will **close at 11.00am on 11th October**.

We recommend that parents with children at both sites leave themselves at least 15 minutes travelling time between their appointments. Please also note that we can only offer **one appointment per child** to ensure that everyone gets the opportunity to discuss their child's progress.

If you do not have access to the internet or have any difficulty booking your appointment, please contact either school office. We will be happy to make appointments on your behalf.

Yours sincerely,

Mrs H Crowther

Principal